

LOOK BOOK : FREE ZONE

Dubai Knowledge Park (DKP)





Dubai Knowledge Park (DKP)

The world's only free zone dedicated to Human Resource Management and learning excellence.

Established in 2003 as part of TECOM Group, Dubai Knowledge Park (DKP) aims to develop the region's talent pool and establish the UAE as a knowledge-based economy. DKP is a unique hub that offers the best selection of programs in Human Resource Management (HRM), Consultancy, Training and Personal Development. Students receive diplomas and certificates of the highest caliber from DKP's top-class Business Partners.

Dubai Knowledge Park provides flexible solutions with support from its innovative customer service team. With their assistance, DKP business partners have set up training centers, institutes and HR agencies to sustain and secure their market share in this booming sector.



FACILITIES

Desks, Offices or Units to Rent

The Dubai Knowledge Park Freezone offers a wide range of premium office spaces and light industrial units, including fitted office spaces, co-working spaces, serviced offices, packages, and executive suites to accommodate ventures from start-ups to large corporations. The premises are located within the DKP Freezone, available for rent on an annual basis.

HOT DESK PACKAGE

Perfect for startup or new businesses wishing to explore the market:

- FZ license
- Exclusive Desk Space
- One employee visa (included in the package, can apply for another visa at a separate cost)
- WiFi

General features:

- Comprehensive facility management, housekeeping, and general maintenance
- Central cooling systems
- 24-hour security with CCTV surveillance
- Comprehensive safety systems: fire alarms, smoke and heat detectors, and automatic sprinklers
- Electrical fittings
- Common pantry in each floor
- Parking facilities for visitors

***The Smart Desk Package is valid for two years, renewable annually. An upgrade to a standard package/office is required after two years.**



Business Desk Office Package



Small start up solutions that can minimize operating expenses, Knowledge Park has a Business Desk Office Package as a cost-effective solution that provides an enclosed and comfortable atmosphere for your day-to-day business, along with amenities and business support:

Specifications:

- 15 sqm enclosed desk space with one desk and executive chair
- FZ license
- New PO Box
- One employee visa
- One Telephone set with installation
- Shared Laptop, Printer, Photocopy, and fax services

General features:

- Comprehensive facility management, housekeeping, and general maintenance
- Central cooling systems
- 24-hour security with CCTV surveillance
- Comprehensive safety systems: fire alarms, smoke and heat detectors, and automatic sprinklers
- Electrical fittings
- Common pantry in each floor
- Parking facilities for visitors



Commercial Office Spaces

To establish your business presence in Dubai and start operations swiftly, Knowledge Park offers Business Enabled Office packages, which includes all the necessary facilities and services required for a business to enter the region at a faster pace:

Specifications:

- Approximate area of 25 sqm
- FZ license
- Standard fitted office with:
 - Wallpaper, Flooring, False Ceiling, Lighting, Blinds
 - Air-conditioning, Standard Floor Boxes, office signage
 - Usage of Electricity
 - Provide Telephone Equipment – 2 sets
 - 2 desks, 2 executive chairs, 2 visitor's chairs & cabinet
 - 2 employment visas
 - PO Box
 - Housekeeping Services

General features:

- Comprehensive facility management, housekeeping, and general maintenance
- Central cooling systems
- 24-hour security with CCTV surveillance
- Comprehensive safety systems: fire alarms, smoke and heat detectors, and automatic sprinklers
- Electrical fittings
- Common pantry in each floor
- Parking facilities for visitors

Specifications:

Area: Minimum space of 25 sqm is necessary to obtain a FZ license

Visa Entitlement : 2

Retails Spaces

Kiosks





LICENSE TYPE

Trade License:

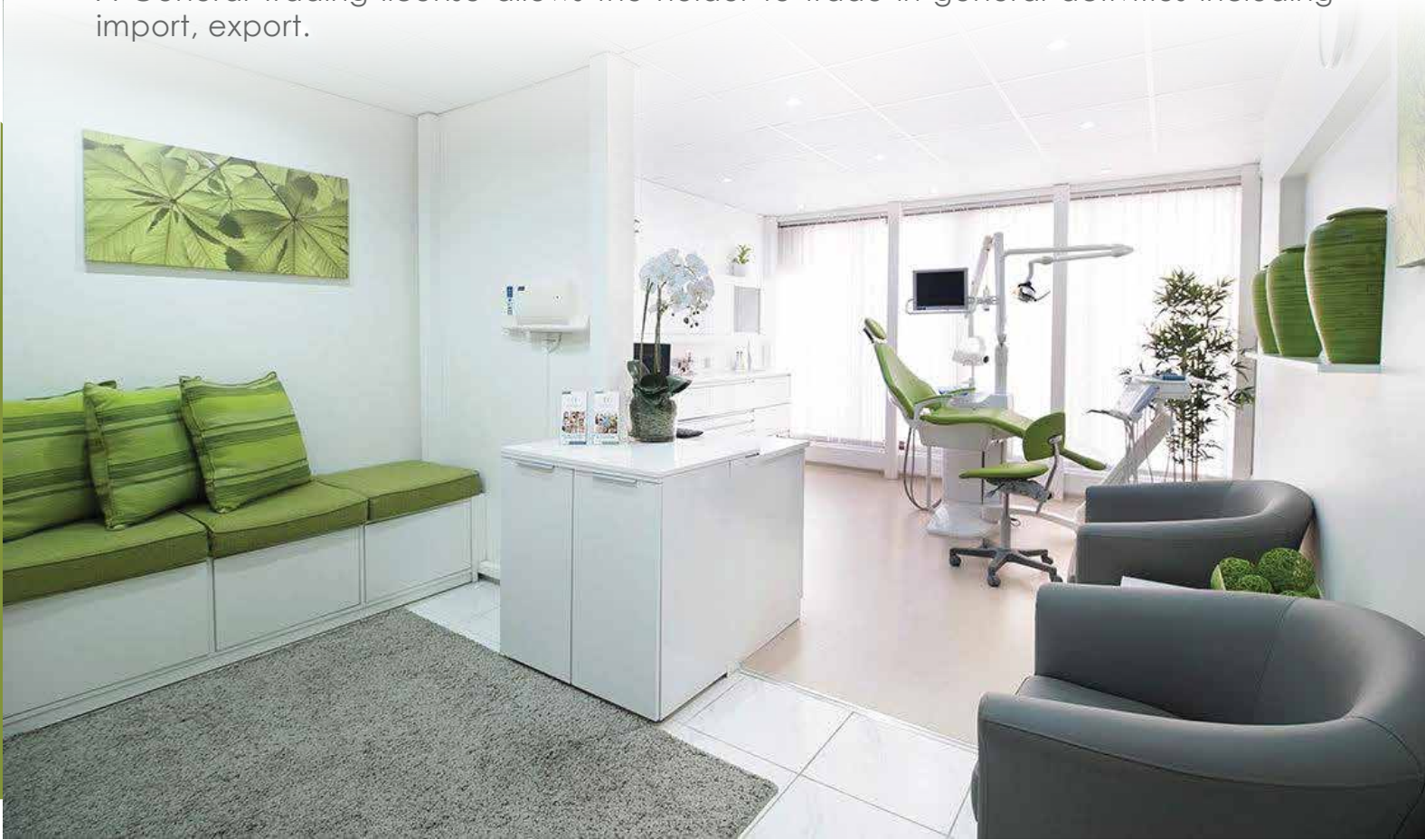
A trade license allows the holder to carry out trading activities including import, export, re-export, distribution, and storage of specific products.

Service License:

A service license is geared towards service-oriented businesses and enables an entity to provide services specified in the license. .

General Trading License:

A General Trading license allows the holder to trade in general activities including import, export.





COMPANY OWNERSHIP TYPE

FZCO (Single owner):

The FZCO company type is similar to a limited liability company that can operate within the Free Zone. Shareholders may be individuals, corporate entities or a combination of the two.

FZLLC (Multiple ownership):

- Can be from 1-50 shareholders (individual, corporate or both)
- Minimum share capital: AED 1,000 (USD 272) per shareholder
- Value of each share: AED 1000 (USD 272)

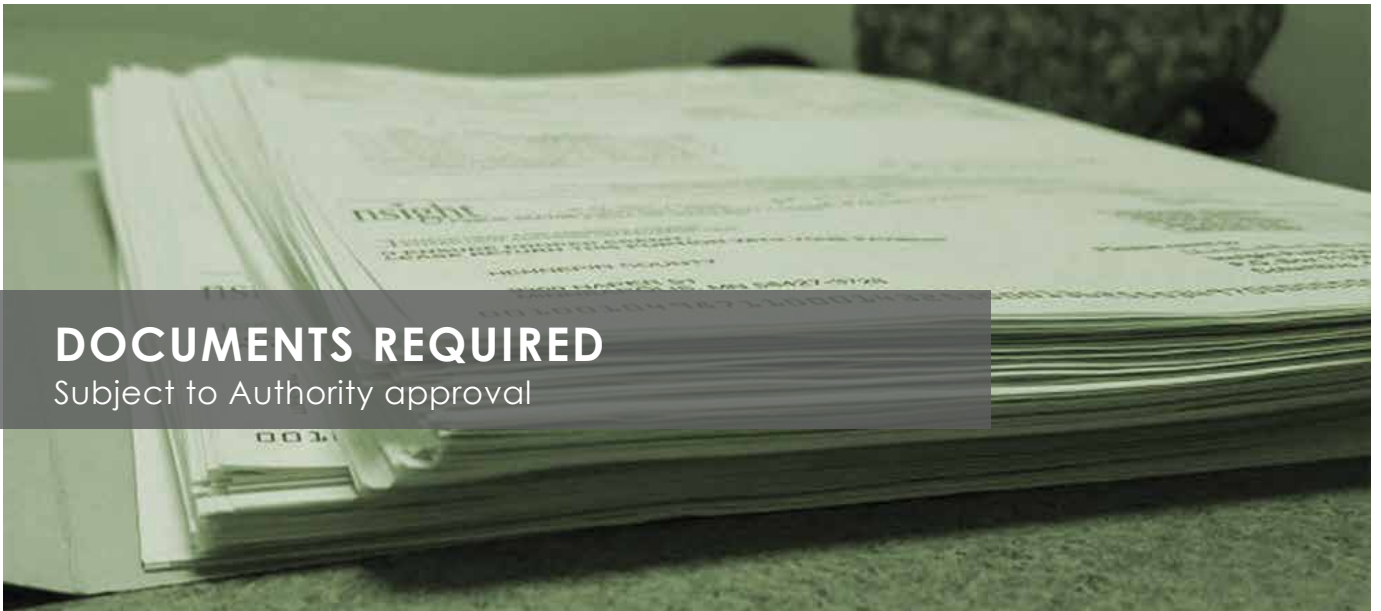
Branch (connected to an existing Company):

- Existing companies can establish a Branch of their parent company.
- No share capital is required.

Branch Features

- 100% owned by parent company
- Same business name as parent company
- Same business activities as parent company





DOCUMENTS REQUIRED

Subject to Authority approval

FOR AN INDIVIDUAL:

- Passport Copy
- Residence Visa Page (For Uae Residents)
- Emirates Id (For Uae Residents)
- No Objection Letter To Establish A Company Issued By The Sponsor (For Uae Residents)
- * educational Degree (Required For Professional Or Consultancy License)

FOR A CORPORATE ENTITY:

- Passport Copy
- Residence Visa Page (For Uae Residents)
- Emirates Id (For Uae Residents)
- Uae Entry Page
- Original Latest 3 Months Company Bank Statement
- Trade License / Certificate Of Incorporation*
- Memorandum And Articles Of Association*
- Board Resolution*
- Power Of Attorney*
- Educational Degree Of The Appointed Manager*
- No Objection Letter To Establish A Company Issued By The Sponsor

TIME SCALE:

10 working days once payment has been made and all original documents were submitted to the registrar.

VISAS:

- Visas (employment, visit, dependent, etc.)
- Family sponsorship
- Visa Transfer
- Employment contracts

COST FOR INCORPORATION:

Starting From:

AED 16,995.00 (excluding the visa package).

SERVICE FEES:

Starting From:

AED 3,000.00



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