

## LOOK BOOK : FREE ZONE

DUBAI OUTSOURCE CITY (DOC)





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Dubai Outsource City (DOC) was launched in 2007 to cater to the market demand for outsourcing companies. DOC supports Business Process Outsourcing (BPO), HR Outsourcing, IT Outsourcing, back office and call center operations. DOC provides comprehensive, purpose-built infrastructure for companies who want to establish themselves within an UAE free zone. DOC offers state-of-the-art office space, robust telecom infrastructure, facilities management services and a 24-hour security service. Some of the free zone benefits extended to DOC Business Partners include 100% business ownership and tax-free income, as well as value-added services such as networking opportunities, venue management, and industry .

## FACILITIES

### COMMERCIAL OFFICES

DOC provides state-of-the-art commercial offices, suited to all business types and professional corporate venues. Office spaces range from 1,000 square feet and upwards. The DOC Commercial Offices offer the following.

- Innovative design that provides for easy communication between the operational, administration and decision-making entities of your business
- An exceptional Building Management System (BMS) that offers a wide range of integrated services, such as energy saving and security systems
- Ample indoor and outdoor car parking with reserve options
- Professional and timely maintenance of the office facility



Basic utilities are provided at DOC Commercial Offices and our servicing team will guide you as needed throughout your set-up process. The available Gross Floor Area for DOC Commercial Offices is 75,000 sq. ft. and above.

## **RETAIL**

Restaurants, salons, pharmacies, convenience stores and other retail outlets add convenience and entertainment to a community environment. Land for retail purposes is located close to the designated community centres in Dubai Outsource City.



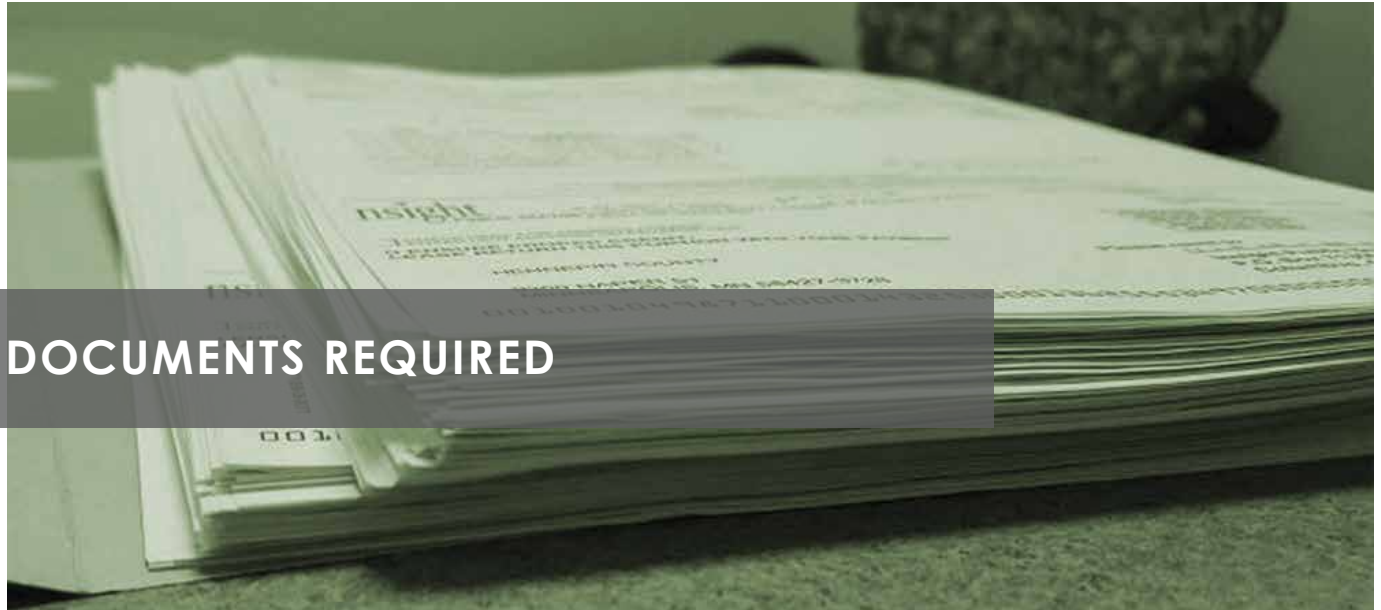
## **COMPANY OWNERSHIP TYPE**



### **Free Zone Limited Liability Company (FZ-LLC)**

This is a company formed as an independent legal entity with its own shareholders. The minimum capital requirement for incorporation depends on the business activity.

- FZ-LLC with corporate person as shareholder
- FZ-LLC with natural and corporate person as shareholder
- FZ-LLC with natural person as shareholder



- Application form for the License
- Application form for registration
- Business Plan
- Copy of the Certificate of Incorporation
- Valid passport and visa (if applicable) copies of Manager of the proposed company Director(s) of the proposed company Legal representative, if appointed

### **Branch of a Foreign/UAE Company**

A branch is considered a legally dependent part of its parent company, even if its place of business is not in the main company's headquarters. (No minimum capital required)

- **BRANCH OF A FOREIGN COMPANY**
- **BRANCH OF A UAE COMPANY OR UAE ESTABLISHMENT**

### **DOCUMENTS REQUIRED**

- Application form for the License
- Business Plan
- Copy of the Certificate of Incorporation
- Valid passport copies of: Manager of the proposed company and the legal representative, if appointed

## TIME SCALE :

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- 10 Working days

## COST FOR INCORPORATION:

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**Starting From:**

**AED 18,000 AED** (excluding the visa package).

## SERVICE FEES:

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**Starting From:**

**AED 3,000.00**



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